September 29, 2020 – Regular Meeting Minutes

1. The Ascension-St. James Airport and Transportation Authority met on September 29, 2020, at the Louisiana Regional Airport with Chairman Rick Webre presiding. All commissioners were Airport Director, Jason Ball, and Jeff Sumner (PEC) were also in attendance.
2. Chairman Webre asked to adjust the agenda moving NB1 between items 6 and 7. Motion made by Commissioner Gaudin seconded by Commissioner Amato, motion carried.
3. A motion by Commissioner Gaudin and second by Commissioner Landry to approve the meeting minutes from July as presented; motion carried unanimously.
4. NB1 Bond Refinance- Mr. Jim Ryan discussed the next resolution needed to refinance the bond. This allows us to use the LCDA as a conduit to accept the loan. A motion was made by Commissioner Landry and seconded by Commissioner Stafford.
5. Finance- Mr. Ball reported that fuel sales have steadily been high and we are having to order avgas more often than we ever have previously. Jet A was not as good but that’s always unpredictable. General fund is on track even though we are not getting the revenue from the new hangars. Next month will not look as great due to the annual fees that came due all in one month. Budget remaining is running on track as well. All expenses for August were shown to the board and explained. Motion made by Commissioner Keese, seconded by Commissioner Landry, unanimously approved.
6. Mr. Jeff Sumner (PEC) presented the Engineering Report
7. CIP – A resolution was read to approve the final draft of the 2020-2025 CIP. Motion made by Commissioner Amato, seconded by Commissioner Stafford. Unanimously approved. A resolution was read to approve the sponsor match of 20,000.00 for multiple projects listed in the CIP. A motion was made by Commissioner Melancon, seconded by Commissioner Gaudin. Unanimously approved.
8. Capital Outlay Request- Chairman Webre asked if we could get help submitting two capital outlay requests
9. T Hangars-Conduit has been dug and run and we are waiting for Entergy to come in and install the wire in the correct conduit. Once they come back out we will be able to begin finalizing the project and sign substantial completion.
10. Operations/Airport Manager: Lalumandier lease has made some progress. One certified letter made it to Hank and we are currently discussing any questions and trying to finalize this issue. Bobby has gotten his raise to full time pay after 90 day probation and doing excellent.
11. Chairman: Once we receive a letter of commitment from Glencoe for rental of a new building we would like to put the construction of the new 40x40 building on the next agenda.
12. Old Business:
    1. None
13. New Business
    1. Moved up in agenda
    2. Amend Budget- Would like to show line item specifically depicting income/expense for the bond. Motion by Commissioner Stafford, seconded by Commissioner Keese. Unanimously approved.
14. Next meeting scheduled for Tuesday October 27, 2020

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Richard Webre, Chairman Cynthia Stafford, Secretary